

Pancho's

3245 El Cajon Blvd.
San Diego, CA 92104

Employment Application

Equal Opportunity Employer

Pre-employment

As a term and condition of employment, Pancho Villa Inc. requires all applicants to be drug-free. As a part of a conditional offer of employment, all otherwise successful job applicants will be required to successfully pass a drug/alcohol screening test. Minors must have parental consent.

General Information

POSITION(S) APPLIED FOR _____ DATE _____

NAME _____

ADDRESS _____

SOCIAL SECURITY NUMBER _____ TELEPHONE NUMBER (____) _____ E-MAIL ADDRESS _____

Please circle the appropriate response, where indicated

If necessary, the best time to call you at home is _____ May we leave a message on your answering machine? Yes No

If under 18, can you furnish a work permit? Yes No May we contact you at work? Yes No

Have you filed an application with Pancho Villa Inc.? Yes No If yes please indicate when? _____

Where _____ When _____

Have you ever been employed by Pancho Villa Inc.? Yes No If yes, give dates From ___/___/___ to ___/___/___

Do you currently have a family member employed by Pancho Villa Inc.? Yes No

Are you eligible for employment in this country? Yes No Minimum salary requirement \$ _____

(Proof of U.S. citizenship or immigration status will be required upon employment)

Days/Hours Available	Mon	Tue	Wed	Thu	Fri	Sat	Sun
From	_____	_____	_____	_____	_____	_____	_____
To	_____	_____	_____	_____	_____	_____	_____

Are you willing to work overtime? Yes No

Have you ever been convicted of a felony? Yes No If yes, please explain and provide date of conviction _____

(Conviction of a felony will not necessarily result in automatic disqualification.)

Have you ever been convicted of any crime involving theft or dishonesty? Yes No If yes, please explain _____

Driver's License Number (if applying for a delivery driver or sales position.) _____ State Issued _____

Are you able to perform the essential functions of the job applied for with or without reasonable accommodation? (if the position is not presently identified, you need not reply.) Yes No If no, please explain _____

Educational Background and Skills

SCHOOL NAME	No. Years Completed	Degree	G.P.A.	Major	Minor
College	_____	_____	_____	_____	_____
High School	_____	_____	_____	_____	_____
Other	_____	_____	_____	_____	_____

Skills and Qualifications Summarize customer service skills, computer skills and qualifications acquired from employment or other experience that may qualify you to work with our company (attach additional sheets if necessary).

Employment History - Please note: Resumes are welcomed but cannot be used as a substitute for the information below.
 List all your employers, during the past 10 years, starting with the most recent. Please explain any gaps in employment in the Comments section below.

Employer _____ Telephone (____) _____ Dates employed From _____ To _____
 Summarize the type of business and your job responsibilities _____

 Address _____ Street _____ City _____ State _____ ZIP _____
 Job Title _____ Starting hourly rate/salary \$ _____ Final hourly rate/salary \$ _____
 Immediate supervisor & title _____ Telephone (____) _____
 Reason for leaving _____ May we contact supervisor for reference? Yes No

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References	Name	Title	Telephone Number
List three professional references we may contact	_____	_____	_____
	_____	_____	_____
	_____	_____	_____

Were you referred for Boney's Marketplace employment by a current Boney's Marketplace employee? Yes No Referring employee's name _____
 How did you hear about this position? _____

Comments Section (including explanation of any gaps in employment) _____

